

Policies Governing Content Presented on The Unitarian Universalist Congregation of the Catskill's Website

(last updated 12/28/2012, BOT approval 02/11/2013,

rev. 6/19)

The UU Catskill's website, uucckington.org, contains content related to our mission, philosophy, activities and interests of the UUC and Unitarian Universalism. Its purpose is to inform members, friends and the public at large about the philosophy and activities of UU C.atskills.

The website is maintained by the website team, consisting, at a minimum, of a webmaster and their backup.

This statement sets forth below a number of guidelines for the content of the website.

1. The website team is in charge of the entire website. Questionable items can be checked and discussed with the website team before posting. Items for posting will be in a format agreed to with the website team. This team is responsible for maintaining the site and removing outdated information.
2. The website team, along with committee chairs, is responsible for the pages of a specific committee. Their pages will be checked monthly by the responsible parties to ensure content is appropriate.
3. Committees will be directed to transmit web page materials to a designated member of the website team for posting.
4. The Board of Trustees will be notified of anything that is questionable prior to posting, but if a web update meets these guidelines, it does not need explicit approval before being made. If there is a question about meeting these guidelines, or if an exception is desired, a board representative will be contacted before making the web update.
5. Social Action might have a page like Open Democracy, or a listserv for comments on various topics. There will be civility in posting and the UUC address will not be used to send information to other UUC members for other than the stated purpose of the page/listserv. The identity of the sender is required for posting.
6. Each web page should have a title, creator identity, revision date, link to the home page (index), home page URL on major menu pages in the site.
7. We will have only limited personal information on the website, and only with permission. In most cases no addresses, phone numbers, e-mail addresses should be published except for those of UUC staff. We will remove such personal information from the newsletter, as appropriate, before posting it to the website.
8. Pictures of members and friends will be posted only with verbal or written permission. Group photos will be posted without permission.
9. No pictures of children will be posted without a signed parental permission form, updated yearly.
10. As a non-profit organization we cannot endorse any candidate, political party or ballot measure. We will not provide links to sites set up for such purposes. We can provide information on political issues, and link to sites that contain information and/or express views on various political issues.
11. Links to personal websites will be posted at the discretion of the website team. UU C atskills will not endorse such links and that will be explicitly noted. We will not provide endorsements to websites of a commercial nature.

12. The person or persons maintaining the UJCC website shall report to the Communications Committee, which in turn shall report to the UU Catskills Board of Trustees.